



TEACHING
MORE THAN JUST
Swimming



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Date: 28th November 2017

To whomsoever it may concern,

Dear Sir/Madam,

RE: REQUEST FOR LEAVE FOR PARTICIPATION IN 28TH SELANGOR AGE GROUP SWIMMING CHAMPIONSHIP

As a representative of DSA Swimming Club, I hereby request you to please accept this letter as a written notification that _____,
NRIC/Passport No. _____ will need leave for four (4) days to participate in the 28th Selangor Age Group Swimming Championship.

- Event Date : 1st – 4th February 2018

Please let us know if we can provide any further information and thank you for your kind consideration.

Yours sincerely,
D SWIM ACADEMY SDN BHD

DSA Swimming Club