



TEACHING  
MORE THAN JUST  
*Swimming*



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Date: 31<sup>st</sup> January 2018

To whomsoever it may concern,

Dear Sir/Madam,

**RE: REQUEST FOR LEAVE FOR PARTICIPATION IN SPORTEXCEL/MILO/NSC/ASUM JUNIOR SWIMMING CIRCUIT – 1<sup>ST</sup> LEG, 2018**

As a representative of DSA Swimming Club, I hereby request you to please accept this letter as a written notification that \_\_\_\_\_,  
NRIC/Passport No. \_\_\_\_\_ will need leave for three (3) days to participate in SPORTEXCEL/MILO/NSC/ASUM JUNIOR SWIMMING CIRCUIT – 1<sup>ST</sup> LEG, 2018.

Test Pool : 13<sup>th</sup> April 2018

Event Date : 14<sup>th</sup> – 15<sup>th</sup> April 2018

Please let us know if we can provide any further information and thank you for your kind consideration.

Yours sincerely,

D SWIM ACADEMY SDN BHD

DSA Swimming Club