



**3RD SELANGOR NOVICE SWIM MEET 2018**  
**(1st & 2nd SEPTEMBER 2018)**

**PUSAT AKUATIK DARUL EHSAN (PADE),  
SHAH ALAM, SELANGOR**

ORGANIZED BY



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## 1 COMPETITION INFORMATION

Competition: **3rd Selangor Novice Swimming Meet 2018**

Objectives:

- a. To provide an opportunity for beginner swimmers under 12 years old to gain competitive exposure at the novice level
- b. To encourage new and young swimmers to participate in competitive swimming

Organizers: PADE-Supersharkz Swimming Club

Venue: Pusat Akuatik Darul Ehsan, Shah Alam

Session	Date	Day	Warm-up Start Start Time	Competition Time
1	1 <sup>st</sup> September 2018	Saturday	6:45 AM	8:00 AM
2	2 <sup>nd</sup> September 2018	Sunday	6:45 AM	8:00 AM

## 2 GENERAL INFORMATION

- 2.1 The Meet shall be conducted under the Rules and By-Laws of FINA as prescribed in the Handbook of FINA. In matters not provided for, decisions shall rest with the Technical and/or the Organizing Committee.
- 2.2 The Competition is open only to the following:
  - a. Swimmers who are in the **NOVICE category** only. State swimmers of ANY state / federal territories of Malaysia are NOT ALLOWED to take part in this meet.
  - b. Swimmers who have **NEVER won a medal** (of any color) in any event, in any of the past Age Group Swimming Championships of ANY state / federal territory in Malaysia.
  - c. Swimmers aged 12 years old and under i.e. swimmers in Group 3, Group 4 and Group 5 (See section "3. AGE GROUPS" for more info)
  - d. Swimmers from ANY CLUB, SWIM SCHOOL or SCHOOL registered in Selangor. The club or swim school NEED NOT be an affiliate of Persatuan Renang Amatir Selangor (PRAS).
- 2.3 Events will be swum as Timed Finals of each Age Group and the seeding will be arranged according to entry times submitted.



### 3 AGE GROUPS

Age groups are computed as follows for male and female swimmers respectively:

Group	Age	Year of birth
Group 3	11 and 12 years old	Born in 2005 and 2006
Group 4	9 and 10 years old	Born in 2007 and 2008
Group 5	8 years and Under	born 2009 or later

Age is calculated as at 1st January 2018. Swimmer can only compete in his or her own age group.

### 4 ENTRY REGULATIONS

#### 4.1 Closing Date for Entries: Friday, 3<sup>rd</sup> August 2018 by 12 noon.

- All entries are to be submitted electronically via the *Hy-tek Team Manager* software and emailed to [jason.robson@gmail.com](mailto:jason.robson@gmail.com) and cc-ed to [SelangorNovice2018@gmail.com](mailto:SelangorNovice2018@gmail.com).
- Clubs/Swim Schools who do not own the software may download a free version, *Team Manager Lite* from <http://www.hy-tek ltd.com/downloads.html>.
- Club/School info & T-Shirt size order form and passport size photo of the Coach/Team Manager who will be on site during competition (see 4.9) to be sent to [SelangorNovice2018@gmail.com](mailto:SelangorNovice2018@gmail.com).

#### 4.2 Late entries will not be entertained.

#### 4.3 Each club/swim school may enter any number of entries in any one event. Each swimmer may enter any number of events.

#### 4.4 Each club/swim school may enter any number of relay teams per relay event.

#### 4.5 Entry Fees

- Individual Entry Fee is RM60 per swimmer, regardless of how many events.
- Relay Entry Fee is RM20 per relay team.

#### 4.6 It is mandatory for swimmers to submit correct entry times.

#### 4.7 All entry fees are due as follows:

Via: Direct bank transfer only  
 Due by: **Friday, 24<sup>th</sup> August 2018**  
 To: PADE-SUPERSHARKZ SWIMMING CLUB  
 Bank: MAYBANK 568621008369

#### 4.8 Should the entry fees not be made and cleared by the Team Manager's meeting on Friday, 31st August 2018, participation of the club/swim school will be automatically withdrawn.

#### 4.9 Access to the competition pool deck will be granted only to persons holding organizer issued photo passes:

20 swimmers or less	1 entry pass given
More than 20 swimmers	2 entry passes given



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## 5 WITHDRAWALS

- 5.1 The last chance to withdraw from any event shall be at the TEAM MANAGERS' MEETING to be held on **Friday, 31<sup>st</sup> August 2018 at 10:00 AM** at the Competition Venue. However, no refunds will be given.
- 5.2 Any withdrawals on the day(s) of the Championships with or without notification, shall be deemed as "Did Not Show" or "Did Not Start".

## 6 CERTIFICATES, MEDALS & AWARDS

- 6.1 Gold, silver and bronze medals will be awarded to the top three swimmers/teams in every event.
- 6.2 Only the "A" relay team for each club/swim school will be awarded with a medal for the top-3 finishers.
- 6.3 A "Certificate of Participation" will be awarded to all swimmers.

## 7 WARM UP & COMPETITION POOL GUIDELINES

- 7.1 The Competition Pool will be available for warm-up one and a half (1.5) hours before the competition commences. The Competition Pool will be closed fifteen (15) minutes before the commencement of each session.
- 7.2 Warm-up lane assignments and regulations for the Competition Pool are as follows:
  - a. Lanes 0 and 9 are Dive Sprint Lanes – strictly for Diving and Sprinting only. Lanes 1 to 8 are Circle Swimming Lanes for general swimming and/or Pace Work.
  - b. There shall be **NO DIVING** in Lanes 1 to 8. Entry to these lanes is via feet first entry from the sitting position at all times.
  - c. The use of swim paddles is prohibited during warm-up.
  - d. The Dive Sprint Lanes are one-way only – swimmers should clear the lanes immediately and walk back. Swimmers are advised to exercise caution when doing Backstroke starts.
  - e. Swimmers are not allowed to sit or press down on the lane ropes.
  - f. Swimmers are required to exit the pool from the sides, and not by climbing over the touch pads.
  - g. Only Coaches and Team Officials will be allowed on the Competition Pool Deck during the warm-up sessions.
- 7.3 In order to ensure a smooth Swimming Competition Time-Lines Compliance, eliminate unnecessary downtime due to infraction enquiry to the Referee, promote Fair Play during the Swimming Competition and eliminate Technical Officials duty obstruction, **the Pool Deck is strictly out of bounds to ALL** except the Technical Officials on duty, Swimming Competition Management Committee, Appointed Volunteer, Appointed Media Coverage Personnel and persons having an organizer issued photo pass.





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## 8 CONTROL ROOM GUIDELINES

- 8.1 Details of disqualification committed by any swimmer shall be directed to the competition Organizing Chairman by the Team Manager or Coach only. No swimmers, parents/guardians or proxies will be entertained.
- 8.2 In the absence of the Organizing Chairman, disqualification enquiry shall be directed only to the Organizing Secretary or Control Room Supervisor.
- 8.3 Enquiry of disqualification shall be made within the same day of competition.
- 8.4 Team Manager or Coach shall provide Swimmer Details ie. Event Number, Time Final Number, Swimmer's Name, Affiliate Name and Lane Assigned.
- 8.5 **ONLY the Team Manager or Coach shall be allowed to access the Control Room** to retrieve final result print-outs, submission of necessary paperwork and disqualification enquiry. No swimmers, parents/guardians or proxies will be allowed.

## 9 PROTESTS

- 9.1 Protests are possible:
  - a. If the rules and regulations for the conduct of the competition are not observed,
  - b. If other conditions endanger the competition and/or competitors, or
  - c. Against the decisions of the referee; however, no protest shall be allowed against the decisions of fact.
- 9.2 All protests shall be considered by the Meet Referee.
- 9.3 If conditions causing a potential protest are noted prior to the competition, a protest must be lodged before the signal to start the race is given.
- 9.4 Protests must be submitted in accordance with the following:
  - a. In writing, with the supporting facts.
  - b. With a deposit of RM200.00.
  - c. Submitted to the Meet Referee by the Team Manager. No proxies will be entertained.
  - d. Submitted with thirty (30) minutes following the conclusion of the respective event.
- 9.5 If the Meet Referee rejects the protest, he/she must state the reasons for his/her decision.
- 9.6 If the protest is not upheld, the deposit shall be forfeited to the Organizing Committee of the Meet. If the protest is upheld, the deposit shall be returned.



## 10 COMPETITION EVENTS

EVENTS	GROUP 5	GROUP 4	GROUP 3
25m Freestyle	✓	✓	✓
50m Freestyle	✓	✓	✓
25m Breaststroke	✓	✓	✓
50m Breaststroke	✓	✓	✓
25m Backstroke	✓	✓	✓
50m Backstroke	✓	✓	✓
25m Butterfly	✓	✓	✓
50m Butterfly	✓	✓	✓
4 x 25m Freestyle Relay	✓	✓	✓
4 x 25m Medley Relay	✓	✓	✓

## 11 ORDER OF EVENTS

### Session 1 : 1<sup>st</sup> September 2018

Event Number	Event	Gender	Group	Age
1	50m backstroke	Girls	5	8 & Under
2	50m backstroke	Boys	5	8 & Under
3	50m backstroke	Girls	4	9 – 10
4	50m backstroke	Boys	4	9 - 10
5	50m backstroke	Girls	3	11 - 12
6	50m backstroke	Boys	3	11 - 12
7	25m Butterfly	Girls	5	8 & Under
8	25m Butterfly	Boys	5	8 & Under
9	25m Butterfly	Girls	4	9 – 10
10	25m Butterfly	Boys	4	9 - 10
11	25m Butterfly	Girls	3	11 - 12
12	25m Butterfly	Boys	3	11 - 12
13	50m Breaststroke	Girls	5	8 & Under
14	50m Breaststroke	Boys	5	8 & Under
15	50m Breaststroke	Girls	4	9 – 10
16	50m Breaststroke	Boys	4	9 - 10
17	50m Breaststroke	Girls	3	11 - 12
18	50m Breaststroke	Boys	3	11 - 12
19	25m Freestyle	Girls	5	8 & Under
20	25m Freestyle	Boys	5	8 & Under
21	25m Freestyle	Girls	4	9 – 10
22	25m Freestyle	Boys	4	9 - 10
23	25m Freestyle	Girls	3	11 - 12
24	25m Freestyle	Boys	3	11 – 12
25	4x25m Freestyle Relay	Girls	5	8 & Under
26	4x25m Freestyle Relay	Boys	5	8 & Under
27	4x25m Freestyle Relay	Girls	4	9 – 10



Event Number	Event	Gender	Group	Age
28	4x25m Freestyle Relay	Boys	4	9 - 10
29	4x25m Freestyle Relay	Girls	3	11 - 12
30	4x25m Freestyle Relay	Boys	3	11 - 12
31	25m Backstroke	Girls	5	8 & Under
32	25m Backstroke	Boys	5	8 & Under
33	25m Backstroke	Girls	4	9 - 10
34	25m Backstroke	Boys	4	9 - 10
35	25m Backstroke	Girls	3	11 - 12
36	25m Backstroke	Boys	3	11 - 12

**Session 2 : 2<sup>nd</sup> September 2018**

Event Number	Event	Gender	Group	Age
37	50m Butterfly	Girls	5	8 & Under
38	50m Butterfly	Boys	5	8 & Under
39	50m Butterfly	Girls	4	9 - 10
40	50m Butterfly	Boys	4	9 - 10
41	50m Butterfly	Girls	3	11 - 12
42	50m Butterfly	Boys	3	11 - 12
43	25m Breaststroke	Girls	5	8 & Under
44	25m Breaststroke	Boys	5	8 & Under
45	25m Breaststroke	Girls	4	9 - 10
46	25m Breaststroke	Boys	4	9 - 10
47	25m Breaststroke	Girls	3	11 - 12
48	25m Breaststroke	Boys	3	11 - 12
49	50m Freestyle	Girls	5	8 & Under
50	50m Freestyle	Boys	5	8 & Under
51	50m Freestyle	Girls	4	9 - 10
52	50m Freestyle	Boys	4	9 - 10
53	50m Freestyle	Girls	3	11 - 12
54	50m Freestyle	Boys	3	11 - 12
55	4x25m Medley Relay	Girls	5	8 & Under
56	4x25m Medley Relay	Boys	5	8 & Under
57	4x25m Medley Relay	Girls	4	9 - 10
58	4x25m Medley Relay	Boys	4	9 - 10
59	4x25m Medley Relay	Girls	3	11 - 12
60	4x25m Medley Relay	Boys	3	11 - 12





## 12 KEY DATES

12:00pm Friday, 3rd August 2018	Closing Date for All Entries (Late entries will not be accepted) <i>Submit:</i> Hy-Tek Team Manager Event Entries File Club/School info and T-Shirt size
13th - 15th August 2018	Preliminary entries by Club will be sent out for verification
Monday, 20th August 2018	Final Entries list will be sent out to all Clubs (Amendments to any entries will not be accepted)
Friday, 24 <sup>th</sup> August 2018	Entry fees due by direct bank transfer
10:00 AM Friday, 31st August 2018	Team Managers' Meeting at spectator stands Pusat Akuatik Darul Ehsan, Shah Alam.
Saturday, 1st September 2018	Competition day 1
Sunday, 2nd September 2018	Competition day 2

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