



TEACHING
MORE THAN JUST

Swimming



D Swim Academy Sdn Bhd 750654-V

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Date: 2nd August 2018

To whomsoever it may concern,

Dear Sir/Madam,

RE: REQUEST FOR LEAVE FOR PARTICIPATION IN SPORTEXCEL/MILO/NSC/ASUM JUNIOR SWIMMING CIRCUIT – GRAND FINAL 2018

As a representative of D Swim Academy, I hereby request you to please accept this letter as a written notification that _____,
NRIC/Passport No. _____ will need leave for two (2) days to participate in SPORTEXCEL/MILO/NSC/ASUM JUNIOR SWIMMING CIRCUIT – GRAND FINAL 2018.

Event Date : 11th – 12th August 2018

Please let us know if we can provide any further information and thank you for your kind consideration.

Yours sincerely,
D SWIM ACADEMY SDN BHD

DSA Swimming Club