



TEACHING  
MORE THAN JUST

Swimming



AUSTRALIAN  
Swim  
SCHOOL ASSOCIATION  
MEMBER



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Date: 28<sup>th</sup> September 2018

To whomsoever it may concern,

Dear Sir/Madam,

**RE: REQUEST FOR LEAVE FOR PARTICIPATION IN 37TH NATIONAL INTER-CLUB SWIMMING CHAMPIONSHIPS 2018 FOR THE PRESIDENT CUP**

As a representative of DSA Swimming Club, I hereby request you to please accept this letter as a written notification that \_\_\_\_\_,  
NRIC/Passport No. \_\_\_\_\_ will need leave for four (4) days to participate in the 37TH NATIONAL INTER-CLUB SWIMMING CHAMPIONSHIPS 2018 FOR THE PRESIDENT CUP.

- Test Pool : 22<sup>nd</sup> November 2018
- Event Date : 23<sup>rd</sup> – 25<sup>th</sup> November 2018

Please let us know if we can provide any further information and thank you for your kind consideration.

Yours sincerely,

D SWIM ACADEMY SDN BHD

DSA Swimming Club