



TEACHING  
MORE THAN JUST

Swimming



**D Swim Academy Sdn Bhd**

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Date: 30<sup>th</sup> August 2022

To whom it may concern,

Dear Sir/Madam,

**RE: REQUEST FOR LEAVE FOR PARTICIPATION IN NOVICE SWIM MEET 2022**

As a representative of DSA Swimming Club, I hereby request for your kind cooperation to accept this letter as a written notification that \_\_\_\_\_,  
NRIC/Passport No. \_\_\_\_\_, will require release from school for TWO (2) days to participate in the above-mentioned swim meet.

- Competition Date : 15<sup>th</sup> – 16<sup>th</sup> October 2022
- Venue : Pusat Akuatik Darul Ehsan, Shah Alam

Please contact us shall you require any further information and thank you for your kind consideration.

Yours sincerely,

D SWIM ACADEMY SDN BHD