



TEACHING
MORE THAN JUST

Swimming



D Swim Academy Sdn Bhd

Reg. No : 750654-V | SST No. W10-1902-32000129

Level 3, National Aquatic Centre Bukit Jalil,
KL Sports City, 57000 Kuala Lumpur

T: 1300 222 372

E: info@dswimacademy.com | W: www.dswimacademy.com

Date: 3rd September 2025

To whom it may concern,

Dear Sir/Madam,

RE: REQUEST LEAVE FOR EAST MEETS WEST INVITATIONAL SWIM MEET 2025

As a representative of DSA Swim Clubs, I hereby request for your kind cooperation to accept this letter as a written notification that _____, NRIC/Passport No. _____, will require release from school for THREE (3) days to participate in the above-mentioned swim meet.

- Competition Date : 18th October to 20th October 2025
- Venue : National Aquatic Centre, Bukit Jalil

Please contact us shall you require any further information and thank you for your kind consideration.

Yours sincerely,

D SWIM ACADEMY SDN BHD