

D Swim Academy Sdn Bhd

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Date: 19th November 2025

To whom it may concern,

Dear Sir/Madam,

RE: REQUEST LEAVE FOR JOHOR AGE GROUP SWIMMING CHAMPIONSHIPS 2026

As a representative of DSA Swim Clubs, I hereby request	for your kind cooperation to accept this
letter as a written notification that	, NRIC/Passport No.
, will require release from	school for TWO (2) days to participate in
the above-mentioned swim meet.	

• Competition Date : 3rd January & 4th January 2026

Venue : Pusat Akuatik MBJB Arena Larkin, Johor Bahru

Please contact us shall you require any further information and thank you for your kind consideration.

Yours sincerely,

D SWIM ACADEMY SDN BHD